

## SSOSPC CRA FAQs

### 1. I have customized my coalition's/group's Tri-Ethnic Model of Community Readiness interview script. Is that okay?

Generally, the only edits you need to make are to insert your coalition's name into the interviewing guide. If you feel that you need to further edit the interview guide, you should NOT edit the bold questions. You also should not reorder the questions. Significant edits or reordering can make scoring a lot harder! A better option may be to add questions at the end or to add follow-ups.

### 2. I would like to practice my interview. Who should I practice with?

You can practice with anyone in your community. Try out the interview with a friend, your next-door neighbor, or a colleague. Practice does make perfect.

### 3. We have chosen to purchase digital recorders. How many digital recorders can we purchase?

The number of digital recorders that your organization can purchase depends on your budget. Please feel free to purchase enough recorders to get the work complete! In the past, many coalitions and organizations have been successful with one. You may not want your process slowed down because people are using a "check-in/check-out" system for a single digital recorder. If you use a videoconferencing service like Zoom you do not need to purchase a recorder—those services have recording options available for paid (not free) accounts.

### 4. Why are some of the Tri-Ethnic Model of Community Readiness interview questions in bold?

Within the Community Readiness Interview Questions, you will see that some questions are **bold** while others are not. The **bold** questions are the Level 1 questions. The questions that follow and are not in bold are the Level 2 questions. This second level of questions fall underneath the Level 1 questions and does not need to be asked unless the response to the Level 1 questions makes it appropriate.

For example, **Q8** (in **bold** denoting it as a Level 1 question) asks if there are misconceptions or incorrect information among community members about current efforts. If the respondent says that community members do not have knowledge of the current efforts, then it is inappropriate for the interviewer to ask Q9, which is about how community members learn about the current efforts. This is why the questions after **Q8** are not in bold, because the line of questioning they follow is based on the answer to **Q8**.

**Level 1:** Ask and assess response

Level 2: Only ask if appropriate based on response to **Level 1**

Next Level 2 question: Interviewer needs to determine if it is appropriate to ask based on information from **Level 1** response

**Next Level 1:** Ask and assess responses (start again determining if it is appropriate to ask the following Level 2 questions)

There are times where Level 2 questions do not directly follow a **Level 1** question. For example, Q37-Q40 are Level 2 policy-related questions. It is up to the interviewer to determine if it is appropriate to ask a respondent these questions based on the knowledge they shared throughout the interview. Oftentimes in CRA interviews, the interviewer must coax the respondent to continue to share complete the interview because the respondent does not have answers or knowledge about the broader community or the specific prevention programs in the community. The interviewer should remind the respondent that finding out that he/she does not know this information is very helpful. However, if it is obvious that the respondent would not have policy-level information, then it would not be necessary to ask Q37-Q40.

The Gold Standard: When in doubt, ask the question. If a response to a **Level 1** question seems like the respondent may have info about the following Level 2 questions, the interviewer should be prudent and ask the question. Many Level 2 questions fall within the same line of questioning, so as the respondent answers Level 2 questions, this will give the interviewer a better sense of what the respondent means, knows, or has information about and the interviewer can decide to move to the next **Level 1** question if appropriate.